**COMMUNITY DEVELOPMENT MANAGER**

**Job Description**

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| **Position title** | Community Development Manager, Garamba National Park | **Supervises** | Community development specialist and community facilitators |
| **Location** | Garamba National Park |
| **Reports to** | Sustainable Development Manager |
| **Starting date** | 01 March 2020 |
| **Job Description**The Community Development Manager will be in charge of all community-related aspects in Garamba, and will have the following key areas of responsibilities :* Lead on development of project strategy, tools and timetable for community engagement, Environmental Educational Program and support for Community Conservation Committees (CCCs) at “*groupement* level”
* Coordinate and supervise community development activities and community staffs (facilitators and community development specialist)
* Draft and compile reports of community development specialist and facilitators and submit them to relevant staff
* Consolidate M&E data from community development specialists and facilitators and coordinate with M&E manager
* Ensure coordination, implementation et management of the approved action plan
* Prepare and ensure budgets are respected
* Train community development specialist and community facilitators on content and training methodologies
* Supervise the deployment of community development managers and facilitators in accordance with agreed work plans and evolving needs, and visit them as needed
* Conduct field visits and supervision for assessments and orientation of activities.
* Evaluate and identify needs related to various projects
* Formulate action plans based on identified needs
* Develop Pro-Conservation Livelihoods curriculum which includes and reinforces information pertaining to protected area law enforcement, early warning systems (EWS), Human-Wildlife Conflict, gender and conflict mediation
* Support Land Use Planning activities
* Support to the relocation of “professional” miners community outside hunting domains and the relocation of occasional miners
* Any other tasks as required by African Parks or Park management
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| **Experience:*** Master degree in relevant fields as conservation, forestry or international development
* At least 5 years of experience in the conservation or development projects;
* At least 1 experience in conflict-affected environments and community conservation;
* Experience working with vulnerable groups, i.e. inclusive program experience;
* Experience with artisanal mining project is an asset
* Experience with achieving gender equity in programming;
* Proficient oral and written skills in English and French
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| **What success looks like in 2 years’ time**1. CCCs and CLCDs active.
2. Efficient coordination between community development teams
3. Facilitators are well trained,
4. All assessments completed and reports submitted
5. Educational environmental program is in place
6. Workplan drawn for the 3 last years of the project
 | **Key measures and targets**1. 15 CCCs and/or CLCDs actives
2. Facilitators are trained and supervides
3. Operations within allocated budgets.
4. Reports submitted on time
5. Training of facilitators (one per quarter)
6. Educational environmental program implemented
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| **Key relationships**1. Sustainable Development Manager
2. Community conservator
3. Grouvernace specialist
4. M&E manager
5. GNP General Manager
 | **Capabilities, competencies and experience needed for the job**1. Management skills
2. Experience working with communities
3. Knowledge of training tools
4. Diplomacy / ability to build good community relations
5. Ability to travel to the different areas of the project
6. Knowledge of M&E and budgeting
7. Environmental Education
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